

**ACTION MINUTES OF THE HERITAGE PRESERVATION COMMISSION
CITY OF SAINT PAUL, MINNESOTA
City Hall/Court House, 15 Kellogg Boulevard West, Lower Level - Room 40,**

May 26, 2016

Present: Richard Dana, Michael Justin, Robert Ferguson, Bill Lightner, Steve Trimble, Diane Trout-Oertel, David Wagner

Absent: Matt Hill (excused), Matt Mazanec (excused), Amy Meller (excused), David Riehle (not excused)

Staff Present: Amy Spong, Allison Suhan, Fred Counts

PUBLIC HEARING/DESIGN REVIEW

- I. **Call to Order:** 5:05 pm
- II. **Approval of the Agenda:** *Commissioner Justin moved to approve the agenda. Commissioner Lightner- seconded the motion. **Motion passed 6-0.***
- III. **Conflicts of Interest:** *None stated.*
- IV. **Public Hearings: Design Review**
 - A. ~~**Summit Avenue at Fairview and Hamline Avenues, and Summit Avenue between Dale and Victoria Streets – Summit Avenue West and Hill Heritage Preservation Districts**~~, by Al Czaia – Public Works, for permits to replace pedestrian ramps and some sidewalks at the corners and boulevards and adopt a resolution to include direction for future replacement in the Hill and Summit Avenue West Heritage Preservation Districts. File #16-029 (Boulware, 266-6715) **Withdrawn from agenda. Will be rescheduled for a future public hearing.**
 - B. **1225 Estabrook Drive, Marjorie McNeely Conservatory – Heritage Preservation Site**, by Brett Hussong – Saint Paul Parks and Recreation, for permits to complete Phase II of the Como Campus Transportation Improvements Project to include the new Circle Garden and Minnesota Garden adjacent to the Conservatory. File #16-030 (Spong, 266-6714)

*Commissioner Trimble moved to adopt the staff recommendation recommending conditional approval with amendments. Commissioner Ferguson seconded the motion. **Motion passed 5-0-1 (D. Wagner).***
- V. **Old Business:** *None stated.*
- VI. **New Business:**
 - A. Commissioner Trimble stated that there was an unconfirmed rumor that there were offers for all 4 vacant homes that were on the Dayton's Bluff Vacant Home Tour.
 - B. Commissioner Lightner commended staff on a great awards ceremony last week.
 - C. Commissioner Trimble requested an update from staff as to the progress of filling the existing vacancies within the commission, with a stated emphasis on gender balance and racial diversity. Ms. Spong stated that she was continuing to speak with the Mayor's office about filling these vacancies but nothing new to report.

VII. Chair Announcements:

- A.** Chair Dana commended HPC staff on a great awards event last week.

VIII. Staff Announcements:

- A.** Ms. Spong announced there would be a lot of reading for commissioners to undertake at the upcoming June 9 Business Meeting and called on commissioners to break up into small groups for individual agenda items and report at the meeting. Commissioners Trimble and Ferguson indicated they could study Item VI.A. (Grand Round).
- B.** Ms. Spong announced that HPC staff would be working on several grant projects throughout the summer. Two grants to survey about 3700 parcels for the Hamline-Midway will need an RFP, as well as outreach to HUNAC, District Council and community.
- C.** Ms. Spong announced that Winter & Co. has been hired to update the guidelines for the Lowertown District and Central Station, subcontracting with Landscape Research and Cunningham Group.
- D.** Ms. Spong announced that Historic Saint Paul had received a \$150,000 Legacy Grant to survey 1800 properties within the National Register and State Hill Districts, with an RFP needing to be issued for this as soon as possible.

IX. Motion to Adjourn: 7:03 pm

Submitted by F. Counts.